

Wildlings



Risk Assessment Policy

Policy Statement

Wildlings believe that the health and safety of children is of paramount importance. We make our setting a safe and healthy place for children, parents, staff and volunteers by assessing and minimising the hazards and risks to enable the children to thrive in a healthy and safe environment.

Risk assessment means taking note of aspects of the workplace and activities that could cause harm, either to yourself or to others, and deciding what needs to be done to prevent that harm, making sure this is adhered to and is updated when necessary.

The law does not require that all risk is eliminated – but that ‘reasonable precaution’ is taken. This is particularly important when balancing the need for children to be able to take appropriate risks through physically challenging play and when developing independence skills. Children need the opportunity to work out what is not safe and what they should do when faced with a risk. Developing their own risk assessment skills is of vital importance for our children’s development.

Procedures

Wildlings uses risk assessment processes to ensure the health and safety of our children and staff. We follow a 5 step process to risk assessment:

1. Identification of risk – where is it and what is it?
2. Who is at risk – for example staff, children, parents, visitors?
3. Assessment as to the level of risk as high, medium, low. This is both the risk of the likelihood of it happening, as well as the possible impact if it did.
4. Control measures to reduce/eliminate risk – what do we need to do, or ensure others will do, in order to reduce that risk?
5. Monitoring and review – How do we know if what we have planned is working, or is thorough enough? If it is not working, we amend our practice, or look for a better solution.

Our risk assessment process covers adults and children and includes:

- checking for and noting hazards and risks in our sites and in areas which we visit;
- assessing the level of risk and who might be affected;
- deciding which areas need attention; and
- taking action when required.

- Our written risk assessments are reviewed regularly throughout the year, and following any incident, by the Manager. These are available to staff at all times via the Family App and in the risk assessment file in the Vestry at the hall. It is the responsibility of all staff to ensure that these are read, understood and acted on at all times.
- Visual risk assessments are constantly carried out by practitioners, so risks are assessed on an on-going basis. Any Health and safety issues are immediately reported to the Manager, who takes prompt action to address the issue and mitigate the risk. Site checks are carried out at the start of every session.

Legal framework

Health and Safety at Work Act 1974

Health and Safety at Work Act (1996)

Management of Health and Safety at Work Regulations, 1992

Further Guidance

- Five Steps to Risk Assessment (HSE 2006): www.hse.gov.uk/pubns/indg163.pdf
- Risk Management in Early Years Settings (2007)

Date Created: February 2021

Reviewed date: January 2023

Reviewed and amended date: January 2025